



8328 Riverbend Court  
Burnaby, BC Canada  
V3N 5C90

604.528.9882  
Toll Free: 1-888-528-9882  
mitchellpress.com

## JOB POSTING

October 4, 2021

### MITCHELL DIGITAL

www.mitchellpress.com

Mitchell has grown into a print marketing company with a rich history in print craft, combined with industry-leading technology and sustainability practices. Today, we provide a host of complimentary production and strategic services that organize and harness brand messages to help our clients excel in business and lead in their respective markets.

MITCHELL is looking for a **Digital Media Technician** to join our team.

Ideal candidates will have the following **qualifications**:

- Strong skills using Adobe CC: InDesign, Illustrator, Photoshop and Acrobat
- Graphic Design abilities for both print and digital media
- Ability to work in a fast-paced environment while maintaining a high level of accuracy
- Understanding of the printing process
- Enjoys and has knowledge in design such as branding, typography, packaging or more
- Strong conceptual thinking and ability to multitask as required
- Collaborate with a team and also work autonomously
- Good computer skills using Mac
- Variable Data experience using Data Merge, DesignMerge, or XMPie *a plus*
- Experience with HTML and CSS *a plus*

Candidates will have the following **responsibilities**:

- Preflight, edit, and impose files for output
- Support with design creation, layout and typeset projects for Internal and External clients
- Output soft-proofs for customer approval
- Respond to technical questions and issues raised by internal and external customers
- Build and modify products and dielines for customers using Adobe CC
- Image manipulation and colour correction using Adobe Photoshop
- Colour Management in a printing environment
- Verify, create and apply Variable Data Printing to customer products
- Maintains documentation, files, workflows, digital archives in a systematic and highly organized manner
- Monitors output for quality; raises issues and deficiencies as required
- Create visually appealing mock-ups
- Support a healthy and safe work environment by following all workplace regulations, policies
- Help others with tasks as required and share knowledge to build greater strength among the Team
- Participate in the development of process and workflow improvements
- Responsible for other duties as required

The successful individual must be well organized, have excellent communication skills, and the desire to work in an inclusive culture with a great team of individuals.

This Union position pays \$24 per hour and is based on a 36-hour work week. Shift work may be required.

Please send samples or a link to your portfolio, along with your resume and cover letter to:

**Gregory Wong**

hr@mitchellpress.com

*Mitchell is an equal opportunity employer and is committed to inclusiveness, equality and accessibility. We encourage all qualified candidates to apply. We would like to thank all applicants, however, only those selected for an interview will be contacted. If a applicant qualifies for other available positions, they may still be contacted.*

**EVERY IMPRESSION MATTERS**